

Town of Norfolk
Norfolk Town Board Organizational Meeting
January 13, 2022

The Norfolk Town Board held its Annual Organizational Meeting on Thursday, January 13, 2022 at 06:00 PM at the Norfolk Town Hall.

Present were Supervisor Charles Pernice, Councilman Donald Purvis, Councilwoman Jean Gang, Councilman Paul Paige and Councilman Richard Bump.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

CALL MEETING TO ORDER

Supervisor Pernice called the meeting to order.

APPROVAL OF MINUTES

The minutes of the 12/30/2021 Year End Town Board Meeting were reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Paige. All in Favor – Carried

SUPERVISOR'S UPDATE

- Decision that the Uniform Justice Court Audit will be done by Councilwoman Gang and Councilman Bump (who volunteered to do it) was approved with a motion by Councilwoman Gang and Councilman Bump. All in Favor – Carried.
- Host Community Agreement – sample that Town Counsel Eric Gustafson is working on, was distributed with the request for board members to review and provide feedback. It is in regard to the Northside Energy Solar Project off SH 420.

ORGANIZATIONAL ITEMS

*Appointments: The list of Annual Appointments was reviewed and approved with a motion by Councilman Bump and Supervisor Pernice. All in Favor – Carried

*Meeting Dates: The schedule of Town Board 2022 Meeting dates was reviewed and approved with a motion by Councilman Purvis and Councilman Paige. All in Favor – Carried

*Resolution #2 of 2022: A Resolution delegating the power and duties of administration and supervision to the Supervisor. The Resolution was reviewed and adopted with a motion by Councilwoman Gang and Councilman Bump. All in Favor – Carried

REPORTS

*Monthly Police Report: The report of the Police Department was reviewed and approved as submitted with a motion by Councilman Purvis and Councilman Paige. All in Favor – Carried

*Monthly Code Enforcement Report: The monthly report of CEO Leonard Halpern was reviewed and approved as submitted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

*Monthly Town Clerk Report: The monthly report of Town Clerk Jill Molnar was reviewed and approved as submitted with a motion by Councilman Paige and Councilman Bump. All in Favor – Carried

*Monthly Dog Control Report: The monthly report of Dog Control Officer James McConkey was reviewed and approved with a motion by Supervisor Pernice and Councilman Purvis. All in Favor – Carried

*Monthly Court Report: The monthly reports (OCT/NOV/DEC 2021) of the Norfolk Justice Court were reviewed and approved as submitted with a motion by Supervisor Pernice and Councilman Bump. All in Favor – Carried

*Verbal Highway Report: none

EXECUTIVE SESSION

none

ACTION ITEMS

*Rescue Squad Contract 2022: The annual contract with the Norfolk Volunteer Rescue Squad in the amount of \$1,000.00 per month was reviewed and approved with a motion by Councilwoman Gang and Councilman Paige. All in Favor – Carried

*Jolly Agers Contract 2022: The annual contract with the Jolly Agers in the amount of \$2,500.00 was reviewed and approved with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

*Resolution #1 of 2022: A Resolution for an annual contract with North Country Life Flight for \$400.00. The resolution was reviewed and adopted with a motion by Councilwoman Gang and Supervisor Pernice. All in Favor – Carried

*Resolution #3 of 2022 Hold Harmless St. Lawrence County was approved with a motion by Councilman Paige and Councilman Bump. All in Favor – Carried.

*Resolution #4 of 2022 Budget Transfers as follows to account for insurance claim funds received for damage to police vehicle due to deer strikes:

Increase Revenue in General B

Insurance Recoveries 2680.02	\$6,472.01
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Increase Expenditures in General B

Police and Constable CE 31204.2.4	\$6,472.01
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were approved with a motion by Councilman Bump and Councilman Purvis. All in Favor – Carried

COUNCIL COMMENTS

Councilwoman Jean Gang – none

Councilman Donald Purvis – none

Councilman Richard Bump

- Noted a big thank you to the Norfolk Highway Department for their work on repairing the water main break on Christmas Eve. Supervisor Pernice also noted a big thank you to the Norfolk Fire Department for providing the truck(s) for lighting.

COUNCIL COMMENTS (continued)

Councilman Paul Paige

- Recognized Melissa Starks for the very nice new “Welcome” signs for Raymondville that she had made for the town. They have arrived and the highway crew will get them installed when weather permits.

APPROVAL OF BILLS

The January Abstract of Vouchers in the amount of \$46,111.92 along with 1 voucher for \$1,000 January 2022 Payment to the Norfolk Rescue Squad and 1 voucher for \$39.30 Silver Script (Ed Lyons) were reviewed and approved for payment with a motion by Councilman Paige and Councilman Bump. All in Favor – Carried

PUBLIC COMMENTS

It was noted that Highway Superintendent Peter Darabon is working on getting the Raymondville ice rink ready for use. Looks like it’s going to be cold enough, long enough to be able to do it.

ADJOURNMENT

The meeting was adjourned with a motion by Supervisor Pernice and Councilman Paige. All in Favor – Carried

Supervisor – Charles Pernice
 Councilman – Donald Purvis
 Councilwoman – Jean Gang
 Councilman – Paul Paige
 Councilamn – Richard Bump

Dated: January 14, 2022
 Jill M. Molnar – Norfolk Town Clerk